



Sage BusinessWorks Release Notes: V2021

The following is a summary of changes included in the Sage BusinessWorks V2021 release.

If a change affects more than one module, it is listed under the System Wide heading.

Knowledgebase Articles

Answers to many of your questions can be found on the Sage Support Knowledgebase.

1. Product updates, service packs and tax table updates are now accessible on the Sage KnowledgeBase at <https://www.sagekb.com>
 2. Click **Log on** and then click **Log on for downloads and personalized content**. Use your same login credentials as the Sage Customer and Partner Portal for Knowledgebase and download access.
 3. Select **My Downloads**
 4. Choose **Sage BusinessWorks**
 5. The download should display at the page
 6. The new and improved knowledgebase offers expanded search capabilities and allows faster publication of new articles.
- * If you have not registered for the Sage Knowledgebase, click sign up and follow the instructions. Shortly after completing your registration, you will receive a registration confirmation.

2021

Accounts Payable

AP, Vendor, 1099 Processing

Program will retain the EIN in internal tables when Payroll is not being used.

Support has been added for the 1099-NEC form. Any vendor set to 1099 box 7 in version 2020 and earlier will display on the 1099-NEC form in 2021. To support this change option for the 1099-NEC has been added under **AP, Vendors, Global Vendor Change**.

Note: The 2021 1099-NEC form has not yet been released by Aatrix. If you attempt to run the 1099-NEC prior to Aatrix releasing the form you will receive errors.

Spelling of Vendor corrected on 1099 Federal ID number truncation error.

Order Entry

OE, Orders, Maintain Sales Orders

When creating a new order, the focus now defaults to the date field. Previously focus defaulted to the 'next' field. Changing this default may help reduce the possibility of creating duplicate records.

OE, Transfer, Import Quotes and Sales Orders

Enhanced the Import Quotes and Orders application to allow (via checkbox) the ability to DELETE and existing quotes/order. An error message will occur if there is an attempt to delete a sales order that has been shipped, invoiced or has payment information attached.

Note: New checkbox option "Delete existing quotes and orders" is mutually exclusive to the reassign feature. Meaning only either reassign or delete can be in effect at one time.

Payroll

PR, Utilities, Maintain Other Pays
Add to Gross checkbox is now automatically selected when creating a new Other Pay
PR, Utilities, Maintain Payroll Parameters / Checks
Options has been added to 'Mask Bank Acct # on stubs' for direct deposit checks. Selecting this option will only display the last 4 digits of the employee's bank account on the direct deposit stub.
PR, Utilities, Maintain Payroll Forms
Updated the fields available to be added to a Payroll check form to include two (2) new YTD columns. These columns now support YTD values for both charged tips and cash tips. The YTD values are stored in the following fields: Check Stub: Tips (YTD) and Check Stub: Cash Tips (YTD). These fields will need to be manually added to the check stubs.
PR, Taxes, Print 941
Wages in Excess of 200,000 will now populate in the correct field on the 941.
PR, Processing, Time Card Entry
Updated the application to recalculate the gross pay when the standard rate ID is changed.
PR, Transfer, Import Time Card
Application has been modified to NOT allow imports of Deduction or OtherPay entries without a valid ID.

System Manager

End User License Agreement (EULA)
EULA has been updated.
Upgrade Sample to 2020
Sample has been updated to 2020.
Forms updated to allow for four-digit year
Accounts Receivable, Order Entry and Payroll have been updated to use the MM/DD/YYYY format for dates when printing forms.
Database version updated
The database version has been updated to 2021.
Install issues
The version number of the Sage BusinessWorks client, profile and server installation have been updated to 2021. This should resolve installation errors seen when installing on clients or in a terminal server environment. Errors encountered may have included, "Unable to complete the startup of the Sage BusinessWorks product. The version of this workstation's Sage Businessworks client does not match the version of the server installation..." and ""The Sage BusinessWorks installation originally performed by User [UserID] on this computer is version 2019. This profile installation is version 2020. Browse to the Sage BusinessWorks program folder and run BWProfile.exe from there."
Email default updated
Your default email service when emailing reports or forms might have changed based on the version of Office you have installed. Please refer to KB 106859 for more information.